

FLUID POWER CERTIFICATION TEST APPLICATION

Certification Coordinator c/o International Fluid Power Society, P.O. Box 1420, Cherry Hill, NJ 08034-0054 Phone: (856) 489-8983 Fax: (856) 424-9248

You have three years from date of application to take the test, after which all fees paid are forfeited.

PREFERRED MAILING ADDRESS: HOME WORK

PERSONAL INFORMATION:

Name _____

Address _____

City _____ State _____ Zip/Postal Code _____

Phone _____ Fax _____

E-mail Address (home) _____

Last 4 Digits of Social Security Number (Serves as Test ID Number) _____

COMPANY INFORMATION:

Job Title _____

Company Name _____

Address _____

City _____ State _____ Zip/Postal Code _____

Phone _____ Fax _____

E-mail Address (work) _____

MEMBERSHIP STATUS:

- Professional Member- Membership # _____
- Student Member (Proof of full time included/12 credit minimum)
- Non-Member

- CD Copy of the Manual Only** (PAPER COPIES OF THE STUDY MANUAL ARE NOW SENT WITH EACH TEST, PLEASE USE THIS BOX IF YOU WOULD LIKE TO RECEIVE THE CD ONLY)
- Please process my membership:
- One Year – \$75 Five Year – \$325
 - Student One Year – \$35 Student Two Year – \$60

Fluid Power Designers' Lightning Reference Handbook 8th Edition
 Member cost - \$19.50 (s/h included) Non-Member \$21.50 (s/h included)
 I would like to order a copy of the Lightning Reference Handbook.

Fluid Power Math for Certification
Raymond F. Hanley, CFPE(now includes metric conversion formulas)
 Member Cost - \$10.85 (includes s/h) Non-Member Cost - \$14.80 (includes s/h)
 I would like to order a copy of the Math for Certification book.

Please note that payment must be received by the test deadline date in order for you to receive the study materials, to have the test available at the testing site, and to avoid additional fees.

WHICH TEST DO YOU INTEND TO TAKE? * Certification requires the Job Performance Test if it has not already been passed.

- Hydraulic Specialist
- Pneumatic Specialist
- Connector & Conductor*
- Job Performance Test Connector and Conductor
- Industrial Hydraulic Technician*
- Mobile Hydraulic Technician*
- Pneumatic Technician*
- Industrial Hydraulic Mechanic*
- Mobile Hydraulic Mechanic*
- Pneumatic Mechanic*
- Job Performance Test – Mechanic or Technician

Test Date: _____ **Test Site:** _____ **Test Date and Site To Be Determined**

	Member Cost	Non-Member Cost	Student Fees
Specialist Test	<input type="checkbox"/> \$260	<input type="checkbox"/> \$385	<input type="checkbox"/> \$140
Mechanic or Technician or Connector Written Test	<input type="checkbox"/> \$170	<input type="checkbox"/> \$260	<input type="checkbox"/> \$90
Job Performance Test Both	<input type="checkbox"/> \$140	<input type="checkbox"/> \$175	<input type="checkbox"/> \$100
Written Retake	<input type="checkbox"/> \$150	<input type="checkbox"/> \$215	<input type="checkbox"/> \$90
Job Performance Retake Both	<input type="checkbox"/> \$130	<input type="checkbox"/> \$165	<input type="checkbox"/> \$100
Lightning Reference Handbook Shipping Included	<input type="checkbox"/> \$19.50	<input type="checkbox"/> \$21.50	<input type="checkbox"/> \$19.50
Math Book – Shipping Included	<input type="checkbox"/> \$10.85	<input type="checkbox"/> \$14.80	<input type="checkbox"/> \$10.85
Membership (See Fees Above)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Late/Other Fees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Due			

For Office Use Only

Member #: _____

Prior Tests: _____

Fee Received: _____

Study Material: _____

PAYMENT TYPE:

Credit Card: MasterCard Visa Amex Check or Money Order Enclosed (in U.S. funds)

Billing Address: Home Work Other: _____
 Address _____ City, State, Zip _____

Credit Card Number _____ Exp. Date _____ Cardholder Name (Please Print) _____ Verification Code _____
 (Visa/MC: 3 digit number on the back of the card, AMEX: 4 digit number on the front of the card)

Signature _____

PLEASE SEE REVERSE FOR IMPORTANT POLICY INFORMATION

INTERNATIONAL FLUID POWER SOCIETY

CERTIFICATION FEE POLICIES

- Applications and payment MUST BE received by the application deadline date to avoid additional fees.
- International Fluid Power Society fees must be prepaid and ARE NOT REFUNDABLE.
- NO SUBSTITUTIONS are allowed for testing.
- Rescheduling requests will be accepted up until two weeks prior to the original test date and are subject to fees as stated below. Exceptions will be considered for documented family and medical emergencies.
- No receipts for payment of fees are issued unless requested.
- No show results in forfeiture of fees.
- You have three years from date of application to take the test, after which all fees paid are forfeited.
- The International Fluid Power Society fees are subject to change at any time. When possible, there will be advance notice. Please visit www.ifps.org to confirm current test fees.
- To qualify for a Student Member fee, students must be an IFPS Student Member and be able to document that they carry at least 12 credits or more per semester and include a current class schedule with application.

EXPLANATION OF FEES

RESCHEDULING FEES:

This fee applies to a request to reschedule a test after the application deadline date. Applicant MUST submit a reschedule form and the following rescheduling fee amount no later than two weeks prior to the original test date:

Student Member.....\$20.00
Professional Member /Non- Member.....\$40.00

Please note that rescheduling can only be done up to 14 days prior to test event. After that date rescheduling consideration will only be made for documented medical and family emergencies.

NO SHOW POLICY

If an applicant is not present for the scheduled test and has not notified IFPS in writing prior to the date of the test (via a Reschedule Form), **the test fee is forfeited. NO EXCEPTIONS WILL BE MADE**

MANUAL SCORING FEE

A request for manual scoring must be made within 60 days of the date printed on the Certification Results Letter. After 60 days, requests to manually score an exam will not be accepted.

MANUAL SCORING FEE.....\$25.00

RETURNED CHECK SERVICE FEE

This fee is for all checks returned for "Insufficient Funds" to the International Fluid Power Society.

RETURNED CHECK FEE.....\$25.00

**If you have any questions regarding these policies, please contact:
IFPS Headquarters at info@IFPS.org or 800-308-6005.**